

Okemos Board of Education
Okemos, Michigan 48864
REGULAR MEETING SEPTEMBER 23, 2019

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9-23-19

Call To Order

The regular meeting of the Okemos Board of Education was called to order by President Bolton at 7:00 p.m.

Members Present: Dean Bolton, Katie Cavanaugh, Mary Gebara, Vincent Lyon-Callo, Tonya Rodriguez and Sarah Wohlford

Members Absent: Melanie Lynn

Administrators: Superintendent John Hood; Assistant Superintendent Cheri Meier; Assistant Superintendent Stacy Bailey; and Finance Director Elizabeth Lentz

Director of Finance Elizabeth Lentz and Mr. Steve Piesko, CPA and principal from Maner Costerisan P.C. presented the 2018-2019 draft audit report of the district.

2018-2019
Audit Report

Mr. Piesko commended the district's financial management, as well as recognized the minimal variance of the projected 2018-2019 budget and the actual budget. Mr. Piesko pointed out several areas of note including: a Federal compliance audit of the food service budget; pension retirement; bond controls; internal controls for athletics event cash; and an upcoming GASB 84 regarding special revenue item.

Food Service Director Lynna Hassenger presented for board discussion information regarding the purchase of a new food service delivery truck. Included in the 2019-2020 Budget development, was the purchase of a new food service delivery truck from the Food Service Capital Outlay fund. No bids were received during the initial request in June. A second request for bids was placed in August and a bid has been received. Due to the urgency of need, the board will consider awarding the bid later in the meeting.

Food Service
Purchase

Assistant Superintendent Stacy Bailey presented information regarding the M-Step, PSAT and SAT assessments taken by students during the 2018-19 school year. Students are tested on English Language Arts, mathematics, science and social studies depending on grade level.

Presentation:
State Assessment
Data

Mrs. Bailey reviewed the results of the assessments illustrating how Okemos Public Schools compares with Ingham County and Statewide. Further, data was reviewed for subgroups, which include black or African-American, economically disadvantaged and special education. In all grades, subjects and subgroups, Okemos Public Schools out-performed the county and state test scores.

Mrs. Bailey also explained how the district would use this data to inform instruction, as well as develop strategies to close the achievement gap. Examples include: curriculum alignment with CCSS; utilizing the equity plan; and a district-wide focus on the whole child and well-being. Information can be found under the curriculum section of the district website, as well as the MI School Data website.

Members inquired about the following: computer adaptive test; social studies standards; the high-stakes nature of the test; overcoming bias within the test; the decrease in math scores specifically at the 5-6th grade level; and achievement gaps among subgroups.

Superintendent Hood reported on the following: recent homecoming festivities; recent Equity Center Conference and possible opportunities to further the district's equity work; student enrollment update and projected increase of 53 students; bond update including flexible furniture; ID badges for all district staff; and an EEE virus update.

Superintendent
Report

Sarah Wohlford inquired about replacement bags for student devices.

Vincent Lyon-Callo inquired about the broken door at the high school.

No one addressed the board.

President Bolton acknowledged correspondence from Meridian Township regarding a public hearing; and Amy A. concerning the athletics budget.

Katie Cavanaugh reported on the Sandy Hook Promise video and school lunch choices.

Vincent Lyon-Callo inquired about incorporating climate change into the curriculum.

MOVED By Mary Gebara SUPPORTED BY Vincent Lyon-Callo that the board approve item 1 for immediate implementation and appropriate action.

Item 1: Approval of the minutes of the Regular Meeting of September 9, 2019;

AYE: 6 NAY: 0 ABSENT: 1 **MOTION CARRIED**

MOVED By Sarah Wohlford, SUPPORTED BY Mary Gebara that the board endorse the OHS Spanish student trip to Ecuador from June 16th through June 25, 2020 with the understanding the students will abide by all school policies and procedures while abroad.

AYE: 6 NAY: 0 ABSENT: 1 **MOTION CARRIED**

MOVED By Vincent Lyon-Callo, SUPPORTED BY Mary Gebara that the board award the bid for a food service delivery truck to Garber Chevrolet – not to exceed \$29,026.

AYE: 6 NAY: 0 ABSENT: 1 **MOTION CARRIED**

Finance Director Elizabeth Lentz presented information regarding the status of the State budget its impact on the district's budget. The Senate and House of Representatives have approved a proposed increase of \$120 per pupil and the bill now moves on to the Governor's office. She also discussed proposed increases to special education reimbursements, and other miscellaneous adjustments. The projected impact on the general fund with this budget would be an increase of \$165,440 to the June adopted budget. An upcoming budget revision in November will adjust for staffing expenditures and enrollment.

Mrs. Lentz explained the effect on the district's budget should the State budget not be signed by October 1st, describing a shutdown of non-essential services and a continuation budget. Regardless, the district will be operational.

Members reviewed the actual variance summary regarding the 18-19 audited budget and what comprised the change in fund balance, including: staffing, community education staffing, IISD special education revenue and K-8 new curriculum. In addition, she explained types of fund balance including non-spendable, assigned and unassigned to make up the total fund balance. Members will have additional discussion during the November budget revisions regarding budget priorities and one-time expenses.

The board discussed its expectations and defined the artifacts and evidence aspect of the superintendent evaluation tool. Examples of evidence and artifacts include:	Superintendent Eval Evidence
Governance & Board Relations – policies, goals, regular updates and communication, meeting packets, trainings etc.	
Community Relations – bond video, communication and surveys regarding bond and strategic planning, equity plan parental feedback, press releases etc.	
Staff Relations – members inquired as to how to obtain staff feedback; use MASB examples.	
Business & Finance – auditor’s report, budget, strategic plan, bond election, regular budget updates, etc.	
Instructional Leadership – professional development calendar, strategic plan, school improvement plans, curriculum chart, student feedback narrative, etc.	
No one addressed the board.	Public Comment
There were no other matters.	Other Matters
President Bolton adjourned the regular meeting at 9:03 p.m.	Adjourn

Tonya Rodriguez, Secretary